

LETTER OF UNDERSTANDING

BETWEEN

THE CITY OF REGINA

AND

REGINA CIVIC MEMBERS UNION, CUPE LOCAL 21

Re: Disclosure of Personal Telephone Numbers

The parties acknowledge that to satisfy their various obligations under *The Saskatchewan Employment Act*, the union requires adequate contact information for its members from the employer. As such, the parties agree to modify article 3.2.2 of the collective bargaining agreement as follows to facilitate this requirement.

3.2.2 On a pay period basis, the City shall provide to the Secretary-Treasurer of the Union, a report detailing the number of employees deducted and the amount of deductions made in accordance with (3.2.1.) above. In addition, the City shall provide to the Secretary-Treasurer of the Union by February 28 of each year, current mailing addresses **and telephone numbers**, a report of earnings and Union dues for all City employees who are members of the Union pertaining to the previous year. The report shall include details of each earning type applicable to the City employees who are members of the Union along with the totals of the respective earning types. **The union shall reserve the right to request updated contact information for select members on an ad hoc basis in circumstances where it is reasonably believed that the information has changed.**

The parties agree that the union will:

- take appropriate precautions to safeguard all personal information of its members and only use it for legitimate purposes under the Saskatchewan Employment Act and collective agreement;
- shall not disclose the information to anyone other than the appropriate union officials;
- not use, copy or compile the information for any other purpose;
- be bound by, and comply with, all applicable privacy legislation;
- will ensure its officials that have access to the information comply with all conditions and provisions of the agreement and LA FOIP etc.; and
- that expired contact information would be disposed of by the union if/after updated information is provided.

Nothing in this Letter of Understanding shall be construed as altered the existing rights and/or obligations of either party under the provisions of the Collective Bargaining Agreement (CBA) except as specified.

Signed this 15th day of February 2024.

Maria Burns

On Behalf of the City of Regina
(print name)

MJB

On Behalf of the City of Regina
(signature)

Williamson

On Behalf of the Regina Civic Members Union, CUPE
Local 21
(print name)

[Signature]

On Behalf of the Regina Civic Members Union, CUPE
Local 21
(signature)