

**LETTER OF UNDERSTANDING**

**BETWEEN**

**THE CITY OF REGINA**

**AND**

**REGINA OUTSIDE CITY WORKERS', LOCAL 21**

**RE: Hours of Work – Operational Service Representatives – Casual Employees**

The City of Regina and CUPE Local #21 agree that the following terms and conditions shall be applicable to the casual Operational Service Representatives employed in the Operational Services Centre.

Nothing in this Letter of Understanding shall be construed as altering the existing rights and/or obligations of either party under the provisions of the collective bargaining agreement except as specified.

**1.0 Hours of Work**

Casual employees may work up to twelve (12) hours in a day and up to eighty (80) hours in a two-week period, and be paid at straight time for all hours worked. Casual employees will not work more than 48 hours in a one-week period without overtime provisions being applicable.

**2.0 Overtime**

Casual employees shall receive overtime at time and one-half when the hours worked exceeds 12 hours in one day (i.e. 12-hour shift) or when the employee worked more than 80 hours in a two-week period. Employees must have a minimum of eight hours off between shifts.

**3.0 Stat Holidays**

Casual employees in the Operational Services Centre required to work on a statutory holiday shall be paid statutory holiday pay and one and one-half times the regular rate of pay for each hour or part of an hour required to work on the statutory holiday.

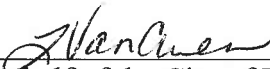
Casual employees in the Operational Services Centre that are not required to work on a statutory holiday, will received statutory holiday pay. Their maximum working hours will be reduced by eight hours in the week that a stat holiday occurs. In the


event that the employee's hours are not reduced in that week, overtime provisions will be applied.

**4.0 Term of Agreement**

This Letter of Understanding becomes effective upon date of signing, and will remain in force and in effect until either party serves the other with thirty (30) calendar days written notice to terminate the provisions as contained herein.

Signed this 14 day of May, 2014.

  
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On behalf of the City of Regina

  
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On behalf of the Regina Outside City  
Workers' Union - Local 21 CUPE