

LETTER OF UNDERSTANDING

BETWEEN

THE CITY OF REGINA

AND

REGINA OUTSIDE CITY WORKERS – CUPE LOCAL 21

**Re: Planning and Development, Development Engineering, Technical Services  
Casual Survey Assistants – 9 Hour Shift**

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**Hours of Work**

An employee will work (8) – nine (9) hour shifts and one (1) – eight (8) hour shift each two week period. This is a Monday to Friday operation.

A casual employee can work up to nine (9) hours per day and up to eighty (80) hours per two (2) week period.

Each nine (9) hour shift is exclusive of a one half (1/2) hour unpaid meal period.

Each eight (8) hour shift is exclusive of a one half (1/2) hour unpaid meal period.

**Overtime**

A casual employee can work up to nine (9) hours per day and up to eighty (80) hours each two week period at straight time. Hours worked in excess of these thresholds shall be paid at the rate of one and one half (1 ½) time his/her hourly rate of pay for each hour so worked.

**Statutory Holidays**

A casual employee required to work on a statutory holiday shall be paid statutory holiday pay as per Labour Standards and one and one half (1 ½) times the regular rate of pay for each hour or part of an hour required to work on the statutory holiday.

A casual employee not required to work on a statutory holiday, shall receive statutory holiday pay in accordance with Labour Standards. His/her maximum working hours will be reduced by eight (8) hours in the two week period the statutory holiday occurs. In the event an employee's hours are not reduced in the two week period, overtime provisions will be applied for all hours worked in excess of seventy-two (72) hours in that two week period.

This letter of understanding will become effective June 24<sup>th</sup>, 2009 and shall remain in force and effect until either party serves the other with thirty (30) calendar days written notice to terminate the provisions contained herein.

Signed this 24<sup>th</sup> day of June, 2009.

A handwritten signature in cursive script, appearing to read "John F. ...", written over a horizontal line.  
On Behalf of the City of Regina

A handwritten signature in cursive script, appearing to read "J. ...", written over a horizontal line.  
On Behalf of the Regina Outside  
City Workers, CUPE Local 21