

Manager Resource IMPLEMENTING PHYSICAL DISTANCING

(March 27, 2020 – 12 p.m.)

Please share with your teams

WHAT YOU NEED TO KNOW:

- Physical distancing refers to measures you can take to reduce the likelihood of you, your family or your co-workers coming into contact with communicable disease.
- It's a matter of minimizing controllable risks, focusing on safety and being practical.

We're asking staff to follow and encourage physical distancing, including transitioning from face-to-face meetings and moving to virtual meetings and conference calls. You should be making changes in your everyday routines to minimize close working contact with others, including:

- avoiding crowded places and non-essential gatherings
- avoiding common greetings, such as handshakes
- limiting contact with people at higher risk like older adults and those in poor health
- keeping a physical distance of at least 2 arms-length (approximately 2 metres) from others

As of March 26, these measures are:

- **Elevator - 2 people**
- **Work area, meeting room, shop - 5 people, minimum 2 metres apart**
- **Vehicles:**
 - **Regular single bench cab - 1 person**
 - **Crew cab - 1 driver, 1 rear passenger side occupant (diagonal)**

This communication is provided in response to requests for a corporate physical distancing standard and to ensure consistent practices throughout the City to protect employees and the community. We continue to take guidance and follow measures from the [Province of Saskatchewan](#).

Employees whose work typically *requires* less than 2 metre separation should:

1. Contact their Workplace Health and Safety representative to review the safe operating procedure (SOP) and identify potential safe modifications.
2. If no distancing solution, and workers require less than 2metre distance, then an N95 respirator is recommended.